



Tarleton Cricket Club Constitution November 2025



1. Name

1.1 The club shall be called Tarleton Cricket Club, hereafter referred to as 'the club'. The club address will be Carr Lane, Tarleton, Preston, Lancashire, PR4 6BS

2. Aims and Objectives

- 2.1 The objective of the club shall be to provide facilities for and to promote participation in the amateur sport of cricket in the area of Tarleton.
- 2.2 To ensure that all members playing and non-playing abide by the published Code of Conduct.
- 2.3 To ensure a duty of care to all members of the club by adopting and implementing the ECB 'Safe Hands-Cricket's Policy for Safeguarding Children'.
- 2.4 To ensure a duty of care to all members of the club by adopting and implementing the ECB Club Inclusion and Diversity Policy.
- 2.5 To Ensure a duty of care to all members of the club by adopting and implementing the ECB Anti Discriminatory Code.
- 2.6 To encourage all members to participate fully in the activities of the club.
- 2.7 The club shall have a committee elected from its own members to manage the activities of the club.

3. Membership

- 3.1 Membership of the club shall be open to anyone interested in a game provided by the club, on application regardless of sex, age, disability, ethnicity, sexual orientation, nationality, religion or other beliefs except as a necessary consequence of the requirements of cricket.
- 3.2 The club will keep subscriptions at levels that will not pose a significant obstacle to people participating and may have different classes of membership and subscription on a non-discriminatory and fair basis.
- 3.3 Application for membership shall be by completing a signing on form.
- 3.4 New members will not be granted membership until a period of 48 hours has elapsed from the time of their application. A further period of 48 hours must then elapse before the new member is afforded the full privileges of membership of the club. This however does not preclude them from representing the club in a fixture as long as they have been appropriately registered with the relevant league, or from being insured under the club insurance policy.
- 3.5 Members must pay an annual subscription as determined at the Annual General Meeting. There will be no refund or reduction under any circumstances.
- 3.6 No person shall be eligible to take part in the business of the club or be eligible for Selection unless the appropriate membership form has been completed, signed and returned by 31st March. Anyone who has not completed, signed and returned the relevant form by 31st March of the same year shall cease to be a member of the club.
- 3.7 The Executive Committee may refuse membership or remove it, only for good cause such as conduct likely to bring the club into disrepute. Appeal can be made to the Executive Committee who shall appoint an Appeals Committee to hear the appeal.
- 3.8 All members will be subject to the regulations of the Constitution and by joining the club will be deemed to accept these regulations and any Code of Conduct that the club may adopt. The constitution shall identify those members eligible to vote at any General

Meetings.

- 3.9 It is expected that, should teas be needed, playing members will be asked to provide a tea on at least one occasion during the course of the season. They will be entitled to re-imburement for this up to a maximum of £30. The re-imburement will be provided by way of cash or cheque as soon as is practicably possible after the fixture takes place.
- 3.10 The club will at all times aim to maintain a membership in excess of 25 persons.
- 3.11 Visiting players, supporters and officials will be granted guest membership rights on the day of the relevant fixture only
- 3.12 Any member may invite a guest or guests to the club as a guest member, but the member will be held solely responsible for the good conduct of any guests they invite.

4. Classes of Membership

- 4.1 There shall be five classes of membership available and the club Secretary will keep a record of all members in each category:-
 - 4.11 Senior Playing member
 - 4.12 Junior Playing member.
 - 4.13 Honorary/Life member. A policy for nominating Life Members is available from the Club Secretary or from the documents section of the Club Website.
 - 4.14 Social member.
 - 4.15 Parental Membership – this is granted automatically on the registration of a child(ren) under the age of 18, directly to the club, or to a National Programme, e.g. All Stars or Dynamos, run by the club, but does not entitle the parent(s) to any voting rights.

5. Officers

- 5.1 The Officers of the club shall form the Executive Committee (the Executive), these are:-
 - 5.11 President (Elected)
 - 5.12 Chair (Elected)
 - 5.13 Vice Chair (Elected)
 - 5.14 Secretary (Elected)
 - 5.15 Treasurer (Elected)
 - 5.16 Disciplinary Officer (Elected)
 - 5.17 Club Welfare Officer (Appointed by the Executive)

6. Election of Officers

- 6.1 All elected Officers shall be elected at the relevant AGM of the club from and by the members of the club.
- 6.2 All elected officers will be elected for a period of 1 year.
 - 6.2.1 It shall not be possible to hold an elected position, or take a role related to the management of the club without holding current membership.

7. Management Committee

- 7.1 The affairs of the club shall be conducted by a Management Committee (the Management) consisting of:-
 - 7.11 All members of the Executive Committee
 - 7.12 Senior representative
 - 7.13 Social Media Officer – as necessary
 - 7.14 Grounds representative – as necessary
 - 7.15 Junior Co-ordinator

- 7.16 Womens/Girls representative
- 7.17 Social Events representative – as necessary
- 7.18 EDI Officer

7.2 The Executive may also co-opt any person onto the Management Committee as they deem appropriate.

7.3 The Management Committee will be convened by the Secretary and shall meet at agreed times and not less than 6 times per year. At Management meetings four shall form a quorum.

7.4 The duties of the Management Committee shall be:-

- 7.4.1 To control the affairs of the club on behalf of the members, minutes of meetings will be available to members through the members area of the website.
- 7.4.2 To keep accurate accounts of the finances of the club through the Treasurer and have these available for inspection at the AGM.
- 7.4.3 To appoint sub committees as required
- 7.4.4 Where these duties entail the management of the sale and supply of alcohol no member of committee shall derive any commission, percentage or payment related to the purchase of alcohol by the club. Additionally no member of the committee may directly or indirectly derive any pecuniary benefit from the supply of alcohol by or on behalf of the club to members or guests.

8 Exceptional Circumstances

8.1 In exceptional circumstances (e.g. Covid 19) the Executive may take decisions to allow the smooth running of the club without the need to convene a SGM or AGM. They may choose to extend this decision making group to include the Management Committee to ensure the fairest representation of members possible. If at a later date, objections to this decision are received by 75% of members then the decision will be reviewed, and provision made for a SGM or AGM at the earliest opportunity.

9. General Meetings

9.1 The Annual General Meeting of the club shall be held every year no later than 31st December to transact the following business:-

- 9.1.1 Confirm the minutes of the previous AGM
- 9.1.2 Receive the Accounts for the year from the Treasurer
- 9.1.3 Receive the annual report of the Executive from the Secretary
- 9.1.4 Elect the Officers of the club
- 9.1.5 Review subscriptions for the forthcoming year
- 9.1.6 Elect Captains/Junior Managers for the forthcoming year
- 9.1.7 Transact any other business received in writing by the Secretary prior to the meeting and included on the agenda.

9.2 Notice of the AGM shall be sent to all members not less than 28 days before the meeting. Proposed other business for discussion shall be made in writing to the Secretary at least 14 days in advance of the AGM. Nominations for candidates for selection (of any elected position) shall be made (at least 7 days) in advance of the AGM to the Secretary

9.3 The Executive may convene Special General meetings at any time or will convene an SGM on receipt of a request in writing from at least 8 members addressed to the Secretary specifying the matters to be dealt with. The secretary will communicate to all members the date for the SGM giving at least 14 days notice of the meeting. Unless there are exceptional circumstances, this

communication will be within 28 days of receiving the 8 requests from members. This communication will also detail the reason for the SGM.

- 9.4 At general meetings proposals will be dealt with by simple majority except for changes to the club constitution – see 10 below.
- 9.5 When electing officials, inc captains and vice captains, where only two candidates stand the winner will be decided by a simple majority vote. If more than two candidates stand then votes will be cast with the candidate receiving the fewest votes being removed from the vote. The votes will be re-cast and this system repeated until only two candidates remain allowing for a majority vote to take place.
- 9.6 In the event of a tied vote the President, Chairperson and Vice Chair shall reach a consensus and decide the winner.
- 9.7 All senior members, and any junior members who have played at least 10 games in a senior team, and have completed the relevant signing on form and paid any relevant fees may vote at the AGM or SGM.

10. Alterations to the Club Constitution.

- 10.1 Proposed changes to the club Constitution may only be considered at an Annual General Meeting. (b) Such alterations shall take effect only if supported by at least 75% of the votes cast.

11. Finance

- 11.1 The club shall maintain a Bank Account with the Treasurer and other members of the Management Committee authorised to sign cheques.
- 11.2 The Treasurer shall be responsible for the finances of the club and shall report on the finances at the AGM and at Executive and Management meetings
- 11.3 The treasurer shall ensure the club maintains adequate and appropriate insurance to cover the activities of the club
- 11.4 The financial year will end 31st October

12. Selection.

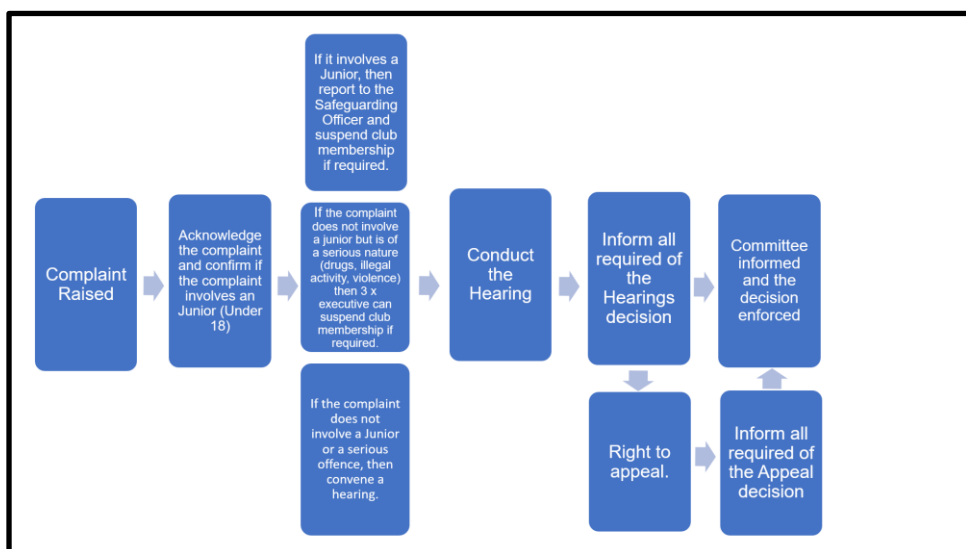
- 12.1 The selection committee will be responsible for the selection of all senior teams, this committee will consist of one nominated person and the senior captains. If any of these people are unable to attend they may nominate another club member to attend in their place.
- 12.2 At any time the management committee shall have the power to nominate a further member to attend selection meetings to help with the process of selection.
- 12.3 Selection will normally take place face to face or via video (teams/zoom etc where this is not possible) and in usual circumstances will take place as early in the week as is practical.

13. Property and Funds

- 13.1 The property and funds cannot be used for the direct or indirect private benefit of members other than reasonably allowed by the rules and all surplus income or profits shall be reinvested in the club.

14. Discipline and Appeals

- 14.1 All complaints shall be sent in writing to any member of the Executive.
- 14.2 The complaint is then sent to the Disciplinary Officer or a designated member of the Committee in their absence. This person will be responsible for all future communication on this issue.
- 14.3 The Disciplinary Officer shall then make a judgement on the nature of the complaint. If the complaint involves a junior (U18 and below) then the Safeguarding Officer shall be notified and if required club membership suspended. This must be agreed by the Discipline Officer, Safeguarding Officer and one other member of the Executive Committee.
- 14.4 If the nature of the complaint is deemed to be serious (e.g. Illegal activity, violence, drugs) then the Disciplinary Officer and 2 other members of the Executive Committee must agree to suspend the membership of a member.
- 14.5 The Disciplinary Officer and two other members of the Executive shall hear all disputes at a date set by them at the earliest convenience. Any member asked to attend a disciplinary meeting may be accompanied by a friend and can call witnesses. This group has the power to take appropriate disciplinary action including the termination of membership.
- 14.6 The outcome of disciplinary hearings shall be put in writing to the person who lodges the complaint and any other member involved within 7 days of the hearing.
- 14.7 The Disciplinary Officer will be responsible for adjudicating on any actions by any Member of the club deemed to warrant further consideration. They will work within the guidelines set down by the ECB and in the league handbook and their findings and recommendations will be upheld by the Executive.
- 14.8 There shall be a right of appeal when the Executive shall appoint an Appeals Committee of 3 other members not previously involved to consider the appeal. The decision of the Appeals Committee shall be final and binding on all parties.



15. Dissolution

- 15.1 If at any general meeting of the club a resolution be passed calling for the dissolution of the club, the Secretary shall immediately convene a Special General Meeting of the club to be held within six weeks to discuss and vote on the resolution.
- 15.2 If at the Special General Meeting 75% of the votes cast support dissolution the Executive shall thereupon or at such date specified in the resolution proceed to realise the assets of the club and discharge all debts and liabilities of the club.
- 15.3 The Executive shall be responsible for the orderly winding up of the clubs affairs.
- 15.4 Upon dissolution of the club any remaining assets shall be given or transferred to another registered CASC, a registered charity or the sport's governing body for use by them in related community sports.

16. Declaration

- 16.1 Tarleton Cricket Club hereby adopts and accepts the Constitution as a current operating guide regulating the actions of all members.

Signed

Mike Webster
President

Signed

Gerald Gallimore
Chairman